



Pool (Above Ground)

Description

This guideline is used when installing an above ground pool on a residential property.

To apply, use the “Pool: Above Ground, In Ground, Spa, Renovation, Koi Pond, Fountain” application on the CSS portal. Select the “Above Ground – Residential Only” option for type of work.

Who Can Apply

Pool Contractor (CPC), General Contractor (CGC), Building Contractor (CBC), Residential Contractor (CRC), Owner/Builder, or Tenant.

Required Documents – always required

- Site Plan
- Pool Layout
- Manufacturer Specifications
- Electrical Subcontractor Form
- Burrowing Owl Gopher Tortoise Affidavit

Conditional Documents – may be required, subject to the details of the parcel and the scope of work

- Notice of Commencement
- Eagle Management Affidavit
- Pool Subcontractor Form
- Tie Down Specifications

Owner/Builder Documents

- Owner/Builder Affidavit

Private Provider Documents

- Notice to Building Official of Use of Private Provider
- Private Provider List of Building Inspections, if using plans review
- Private Provider Plan Compliance Affidavit, if using plans review



Review

- Building
- Zoning
- Environmental, if applicable

Inspections

- Notice of Commencement, if applicable
- Electrical Final
- Tie Down
- Debris, if using private provider
- Private Provider Compliance Report, if using private provider

Additional Notes

A separate permit is required for the deck, if a deck over 12 inches in height is being installed.

The following documents will be added to the attachments upon permit issuance.
Please provide these documents to the homeowners. (1) Residential Swimming Pool Safety Act (2) 362 Safety Barrier Guidelines for Pools